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FMO 20110053
25 July 2011

From: Deputy Assistant Secretary of the Navy, Financial
       Operations

Subj: INTERIM NAVY ENTERPRISE RESOURCE PLANNING (ERP) UNBILLED
       ACCOUNTS RECEIVABLE (UBAR) BUSINESS PROCESS STANDARD

Encl: (1) UBAR Analysis and Standard Business Process
            Recommendation dtd July 5, 2011

1. The UBAR analysis and recommendation identified by enclosure
(1) is considered the current business process standard for the
Unbilled Accounts Receivable (UBAR) calculation and automated
posting applicable to all Navy ERP commands. Implementation of
this business process standard will enable achievement and
sustainment of an audit ready business and financial
environment.

2. In FY2010, the Navy ERP Commands determined that
standardization of the UBAR calculation in Navy ERP would allow
the ability to automate the journal voucher posting required at
period end close. Further analysis revealed that commands
required a means to account for various items that should be
included or excluded in the UBAR calculation via manual
adjustments.

3. The automated UBAR posting using the Navy ERP calculation
will standardize the initial posting process across the Navy ERP
commands. Commands will then be able to post an additional JV
to supplement the original posting, if necessary, to post manual
adjustments.

4. The FMO's POC is Yvonne Carlson, please call (619) 524-7111
or email yvonne.carlson@navy.mil.

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(Financial Operations)

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